

Tantragyaan™

A unit of Tanrottolan Solutions LLP

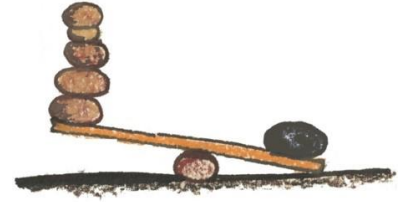
#572, 21st Cross, Gnanabharathi Layout, 2nd Stage,

Nagadevanahalli, Bengaluru – 560056, INDIA

Tel +91-80-23241662

tantragyaan@tantragyaansolutions.com

<https://tantragyaansolutions.com>



Project Trainee at Tantragyaan

Ref. No. TS/19-20/04/005

April 30, 2019

Ms. Preethi K

Neere kerepalke, Neere post, Bailur,

Karkala Tq, Udupi District

Dear Ms. Preethi

Congratulations. Welcome to the Tantragyaan family!!!

With reference to your application and the subsequent interviews you had with us, we are pleased to offer you the position of a **Trainee** on the following terms and conditions.

Commencement of Employment:

1. You are required to join us on **July 01, 2019**.
2. You will be reporting to the CTO Mr. Prasad Achar.
3. You will be a **Project Trainee** for a period of six months from the date of your joining us. Based on your performance, your employment will be confirmed with the company in writing after your training period. Tantragyaan may, in its sole discretion, extend the training period based on the trainee performance.
4. You will be posted at Tantragyaan's Bengaluru office. You will however be required to work at customer's premises if a requirement arises in the due course of your employment.

Compensation and benefits:

5. Your gross compensation for the training period will be **INR 8,000/- (Rupees Eight Thousand Only)** per month.
6. You will be eligible for submitting claims towards expenses you incurred in due course of your work as per the company policy.
7. Your performance will be reviewed after the training period and your gross compensation will be fixed between **INR 2.75 L** and **INR 3.00 L** per annum based on your performance during training period.
8. During the training period, you will be entitled for 1 day earned leave per calendar month along with other holidays as per the company rules that may be in effect from time to time.

Working Hours:

9. Office works from Monday to Saturday from 9:00 AM to 6:00 PM.



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Professional responsibilities & Conduct:

10. You shall be regular in your attendance and abide by the rules and regulations or orders including disciplinary and safety regulations issued by the Management from time to time.
11. You shall be responsible for the safekeeping and returning in good condition, all the property handed over to you by the Management for your use. The Management will have the right to recover from you, the cost of any such articles, lost or damaged while in your custody.
12. Your conduct in office is expected to augment professionalism. You are not expected to involve in personal relationships in office premises.
13. You are expected to take responsibility for gaining skills and required knowledge to fulfil the requirements of the position offered
14. During your training period, you will devote full time towards Tantragyaan's work activities. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission from Tantragyaan.

Confidential Information:

15. You are expected to keep your emolument information personal and confidential throughout your employment at Tantragyaan.
16. You shall not make use of any confidential information or divulge them to any person except in proper course. All the data that is shared with you shall be handled as per the data security policy of Tantragyaan. Whatever inventions, discoveries and improvements made by you either alone or with any other person shall be the sole property of Tantragyaan.

Severance:

17. Any misconduct with colleagues or sexual misconduct or violation of Tantragyaan's policies shall attract immediate termination.
18. A 15 day intimation shall be served by Tantragyaan in any other case of termination.
19. A 30 day notice period shall be served by the Trainee in case of resignation
20. Absence from office without prior approval of the reporting manager will attract disciplinary action from the management.

This offer is valid subject to successful completion of your current engineering degree by June/July 2019. A proof of completion should be subsequently produced by you to the Management.

We will look forward to welcoming you at our office premises.

You will receive a welcome mail from our team mentioning the documents required for the joining formalities.

Should you have any queries regarding the joining formalities, please write to us at hr@tantragyaansolutions.com

For Tantragyaan,

Head, Human Resources

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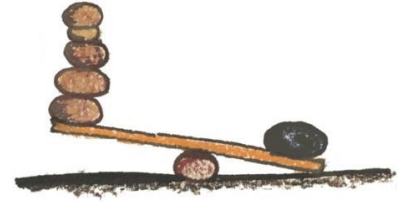
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Project Trainee at Tantragyaan

Ref. No. TS/19-20/04/004

April 30, 2019

Ms. Prajna

Nooji Kasaragodu mane, Heskuturu post,

Kundapur Tq, Udupi District

Dear Ms. Prajna

Congratulations. Welcome to the Tantragyaan family!!!

With reference to your application and the subsequent interviews you had with us, we are pleased to offer you the position of a **Trainee** on the following terms and conditions.

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For Tantragyaan,

Head, Human Resources

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Project Trainee at Tantragyaan

Ref. No. TS/19-20/04/007

April 30, 2019

Ms. Sahana S Shetty

Shri Krishna Nivasa, Hosala village,

Barkur post, Udupi - 576210

Dear Ms. Sahana,

Congratulations. Welcome to the Tantragyaan family!!!

With reference to your application and the subsequent interviews you had with us, we are pleased to offer you the position of a **Trainee** on the following terms and conditions.

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For Tantragyaan,

Head, Human Resources

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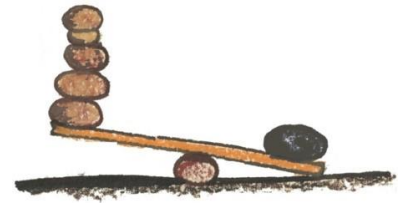
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Project Trainee at Tantragyaan

Ref. No. TS/19-20/04/001

April 30, 2019

Mr. Gurucharan Byndoor

Balehithlu, Near junior college road,

Opp. City point, Byndoor, Kundapura

Dear Mr. Gurucharan

Congratulations. Welcome to the Tantragyaan family!!!

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