

Moodlakatte Institute of Technology

(A Unit of Moodlakatte Nagarathna Bhujanga Shetty Trust (R.))

(Affiliated to V.T.U., Belgaum and Recognised by AICTE, New Delhi)

Moodlakatte - 576 217, Kundapura Taluk, Udupi District, Karnataka

A WIDE
HORIZON OF
OPPORTUNITIES

Ref. No.: MIT/OFF/18-19/21-009(A)

Date: September 07, 2018

To,

Mrs.Pavana N,
W/o Mahesh,
1-103/A, Shrirama ,
Parampalli Post,
Udupi-576225

OFFICE OF THE CHAIRMAN

Dear. Mrs. Pavana N

Appointment Order

Moodlakatte Institute of Technology, Moodlakatte, Kundapura Taluk, Udupi District-576217 is pleased to appoint you as Assistant Professor (Part Time in English) in Department of Basic Science & Humanities, effective from 07-09-2018("Date of Joining")

Terms and Conditions:

- i. You will be paid a consolidated monthly remuneration of Rs.8000/-.
- ii. You are required to submit the Relieving order from the earlier employer, if you are already employed.
- iii. Your presence in the College is required during working hours and whenever required by the College.
- iv. You will be on probation for one year from the date of joining.
- v. Your increments, promotion etc., will purely depend upon your performance, efficiency, regular attendance, sense of discipline, loyalty and good behavior and upholding MITK values.
- vi. You will be under the administrative control of the Principal and functionally reporting to the Head of the Department of Basic Science & Humanities.
- vii. You will be bound by service rules and regulations enforced by MITK from time to time in relation to conduct, discipline, leave, holiday or any other matters in relation to the service conditions. You are required to submit your original Marks cards/Certificates for verification by the University.

Page 1 of 2


Principal

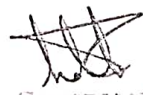
Moodlakatte Institute of Technology

Moodlakatte, Kundapura - 576217


Udupi Dist, Karnataka

- viii. You will not be permitted to leave the job during the Semester.
- ix. Your employment with the institute will cease in the manner as set out in the Service Rules book, which may amended from time to time.
- x. Under any or all circumstances, you should not make any public statements or press releases about the institute, without written authorization from the institute.
- xi. During the employment, you shall not undertake any activity which creates or could create, an actual or perceived conflict of interest with your employment, or which any way compromises your duty of loyalty to the institute.
- xii. Your appointment is subject to background checks, if any, to be conducted by the institute. If the result of the background checks reveal information that is inconsistent with our standards, this appointment may be rescinded or your appointment with the institute may be subject to immediate termination.
- xiii. It is understood that this employment is being offered to you on the basis of the particulars submitted by you in your application for employment. However, if anytime it should emerge that the particulars furnished by you are false/incorrect or if the material or relevant information has been suppressed or concealed, this appointment will be considered ineffective and irregular and would be liable to be terminated by the management forthwith without notice, This will be without prejudice to the right of the management to take disciplinary action against you for the same.
- xiv. This appointment is also subject to the institute receiving full satisfactory reports from the references cited in your job application.

We extend a hearty welcome to you to be part of MIT-K family and wish you every success in your career with us, which we are sure, you will find quite enjoyable and rewarding .We look forward to a long, mutually beneficial and fruitful relationship, with you. Kindly sign the duplicate copy of this letter as a token of acceptance of the Appointment Order.


Siddhartha J. Shetty
Principal
Moodlakatte Institute of Technology
Moodlakatte - 576 217, Kundapura Taluk
Udupi District, Karnataka

Copy to: Principal / Office File


Principal

Moodlakatte Institute of Technology
Moodlakatte, Kundapura - 576217
Udupi Dist, Karnataka