



Moodlakatte Institute of Technology

(A Unit of Moodlakatte Nagarathna Bhujanga Shetty Trust (R.))

(Approved by AICTE, New Delhi & Affiliated to VTU, Belagavi)

Moodlakatte - 576 217, Kundapura Taluk, Udupi District, Karnataka

INTERNAL QUALITY ASSURANCE CELL

Report for the Academic Year 2018-19

MITK is in the process of setting up its Internal Quality Assurance Cell (IQAC) to focus on continuous improvement within the institution. The IQAC's main aim is to drive initiatives to enhance and maintain the quality of academic activities. Collaborating closely with departments and various forums, the IQAC will lead efforts to implement measures for quality enhancement, ensuring strict adherence to standards and a relentless pursuit of excellence across all areas.

At the core of its mission are initiatives focused on skill development and knowledge enrichment for students and faculty. This includes organizing technical talks, workshops, and seminars at the department level to provide insights into the latest technological advancements and industry practices. The IQAC is also committed to partnering with industry leaders to ensure these activities are aligned with current industry standards, preparing MITK students for success in their careers.

During the academic year 2018-19, the IQAC has conducted one meeting.

1. The first meeting was held on September 10, 2018.
2. The second meeting was held on January 21, 2019.

The proceedings of the above two meetings are as follows:



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Internal Quality Assurance Cell (IQAC)

For the Academic Year: 2018-19

The committee members of the IQAC as per the meeting held on 10/09/2018 are as follows:

Sl. No.	NAME	Representation	Designation
1.	Dr. Kataiah G S	Principal	Chairman
2.	Mr. Siddarth J Shetty	Chairperson	Management Representative
3.	Dr. Chandra Rao Madane	Director Academics & HOD	Convenor
4.	Prof. Thimmappa D S	Assistant Professor-ME	Coordinator
5.	Prof. Melwin D'souza	HOD & Assistant Professor-CSE	Member
6.	Mr. Sathish S A	HOD & Associate Professor-ELE	Member
7.	Mrs. Shashikala	HOD & Associate Professor-Civil	Member
8.	Mr. Naveen B M	HOD & Associate Professor-ECE	Member
9.	Mrs. Seema Saxena	HOD & Associate Professor-MBA	Member
10.	Prof. Deepak Shetty M	HOD-BSH	Member
11.	Prof. Dhanya Shenoy	Training and Placement Officer	Member
12.	Ms. Priyanka S	VIII sem ECE	Member
13.	Mr. Kiran B R	VIII sem CSE	Member



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CIRCULAR

Ref :- IQAC/Cir/2018-19/01

Date: 07/09/2018

A meeting of IQAC is convened on 10/09/2018 at 03:00 PM at the Seminar Hall, MITK to discuss the following agenda. The members are requested to attend the meeting.

MEETING AGENDA

1. Introduce the IQAC members
2. Concept of IQAC
3. Measure of quality improvement as an initiative towards NAAC accreditation:
4. Any other matter with the permission of Chairperson.

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1.	Dr. Kataiah G S	Principal	Chairman
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Principal

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Coordinator, IQAC
MIT-Kundapura



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Minutes of the IQAC Meeting Scheduled on 10/09/2018

Venue: Seminar Hall, MITK

Time: 03:00 PM

1. Introduce the IQAC members:

The Principal Dr. Kataiah G S, welcomed all the members of IQAC. proposed Mr. Thimmappa D. S to take up as a coordinator of IQAC for the current academic year. Prof. Thimmappa D. S, who was present in the meeting, agreed to work as coordinator. The Committee approved the proposal and requested the Chairperson to issue a formal letter to Prof. Thimmappa D S for accepting as the Coordinator of IQAC.

2. Concept of IQAC:

The principal explained the concept of IQAC, mentioning its role in ensuring that everything we do, from teaching to research to administration, meets the highest standards of quality and excellence. He added that the responsibility of the IQAC team would be to monitor and evaluate all aspects of academic and administrative functioning to identify areas for improvement and to maintain our standards. In conclusion, he emphasized that the IQAC stands as our institution's cornerstone for continuous improvement. Through its diligent efforts and collaborative approach, the IQAC ensures that we remain at the forefront of quality education, steadfastly committed to excellence in all endeavours.

3. Measure of quality improvement as an initiative towards NAAC accreditation:

Principal explained the need to address following quality measures urgently as an initiative towards NAAC accreditation. As the need of hour is validation by NAAC peer team. College should gear up with respect to following aspects

- i. Teaching learning process
- ii. Infrastructure
- iii. Research and development

It was resolved to emphasize project-based learning approaches, wherein students work on real-world engineering problems. This fosters hands-on experience, critical thinking, and problem-solving skills. Additionally, workshops will be conducted, focusing on developing professional skills such as communication, teamwork, project management, and leadership. The introduction of online resources, such as lecture videos, interactive tutorials, and online forums, will allow students to learn at their own pace and access additional learning materials. Opportunities for undergraduate research will be provided, where students can engage in research projects under the guidance of faculty mentors, cultivating curiosity, creativity, and innovation among students.

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List of members present

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2.	Mr. Siddarth J Shetty	Chairperson	
3.	Dr. Chandra Rao Madane	Director Academics & HOD	
4.	Prof. Thimmappa D S	Assistant Professor-ME	
5.	Prof. Melwin D'souza	HOD & Assistant Professor-CSE	
6.	Mr. Sathish S A	HOD & Associate Professor-ELE	
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CIRCULAR

Ref :- IQAC/Cir/2018-19/02


Date: 21/01/2019


A meeting of IQAC is convened on 21/01/2019 at 03:30 PM at the Seminar Hall, MITK to discuss the following agenda. The members are requested to attend the meeting.

MEETING AGENDA

1. Review of preparation of all the departments for NAAC Accreditation
2. Discussion on strengthening training and placement activities
3. Implementation of all such activities which improve the outcome
4. Construction of Board Room

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Minutes of the IQAC Meeting Scheduled on 21/01/2019

Venue: Seminar Hall, MITK

Time: 03:30 PM

Meeting started with a welcome note by Principal. The meeting was addressed by the coordinator Prof. Thimmappa D S on following matters.

1. Review of preparation of all the departments for NAAC Accreditation:

In the review of preparation for NAAC Accreditation, the Heads of Departments (HODs) were directed to compile comprehensive reports detailing the workshops and activities conducted throughout the academic year 2018-19. Additionally, it was suggested that each department conduct a minimum of two technical talks, with participation from industry experts, to enrich students' understanding of current industry practices and trends. Moreover, departments were encouraged to organize industry visits or internships for students to gain practical exposure and insight into their respective fields. Finally, departments were urged to actively engage in community outreach programs, fostering partnerships with local organizations to address societal needs through innovative projects and initiatives.

2. Discussion on strengthening training and placement activities:

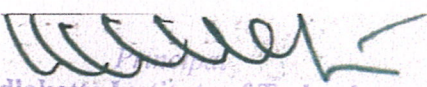
Dhanya Shenoy, the placement director, briefed about the placements that occurred last year. She also outlined the measures taken to enhance students' employability through industry-specific training. She expressed concern about the lack of publicity surrounding positive developments in the college. She suggested introducing NPTEL courses to help students score better marks and gain a deeper understanding of subjects. Additionally, she emphasized the importance of training students for specific job roles, in addition to developing analytical, reasoning, and communication skills.

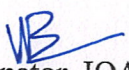
3. Implementation of all such activities which improve the outcome

Prof. Thimmappa D S briefed on the initiatives taken up by the college to improve outcome-based learning, emphasizing the effectiveness of collaborating with industries. He highlighted that the college has partnered with industries to provide hands-on training and job opportunities. Working with industry leaders enables students to participate in internships, attend talks, and engage in projects that offer real-world insights. The college prioritizes experiential learning, ensuring students have ample opportunities to work on projects and utilize modern labs. This approach enhances their understanding and proficiency in their studies. Additionally, the college provides guidance and conducts practice interviews to prepare students for the job market, instilling confidence in them as they transition to their professional careers.

4. Construction of Board Room

To meet the growing needs of our college community, the management recognized the need for a dedicated meeting space. The chairman assured that a fully furnished boardroom will be constructed to facilitate meetings and discussions effectively. This new addition will serve as a hub for collaboration, decision-making, and fostering a sense of community within the college. With this initiative, we aim to provide a conducive environment for constructive dialogue and strategic planning, further enhancing the overall experience for students, faculty, and staff alike.


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