Moodlakatte Institute of Technology
(A Unit of Moodlakatte Nagarathna Bhujanga Shetty Trust (R.))
(Approved by AICTE, New Delhi & Affiliated to VTU, Belagavi)
Moodlakatte - 576 217, Kundapura Taluk, Udupi District, Karnataka

# INTERNAL QUALITY ASSURANCE CELL

# Report for the Academic Year 2019-20

MITK has constituted the IQAC, and it works towards the realization of the goals of quality enhancement and sustenance. The IQAC at MITK spearheads the effective implementation of quality initiatives through continuous reviews and employs corrective measures to attain excellence in conjunction with the departments and the various forums.

The initiatives of IQAC involved the conduction of technical talks, hands-on workshops, seminars at the department level to aid in skill development and to keep the students and faculty abreast of recent technological advancements and industry practices. The IQAC ensures that the activities implemented are held in conjunction with industry leaders so that the students are industry-ready.

During the academic year 2019-20, the IQAC has conducted one meeting on September 19, 2019 The proceedings of the above meeting are as follows.

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# **Internal Quality Assurance Cell (IQAC) For the Academic Year: 2019-20**

The reconstituted committee members of the IQAC as per the meeting held on 19/09/2019 are as follows:

Sl. No	Name	Representation	Designation
1.	Dr. Kataiah G S	Principal	Chairman WWW
2.	Mr. Siddarth J Shetty	Management Representative	Member W
3.	Dr. Chandra Rao Madane	Director Academics & HOD	Advisor
4.	Prof. Thimmappa D S	Assistant Professor-ME	Coordinator
5.	Dr. Abdul Kareem	Dean Research & Professor	Member
6.	Prof. Melwin D'souza	HOD & Assistant Professor- CSE	Member Mul
7.	Prof. Sathish S A	HOD & Associate Professor- ELE	Member
8.	Prof. Shashikala	HOD & Associate Professor- Civil	Member Sulv
9.	Prof. Naveen B M	HOD & Associate Professor- ECE	Member
10.	Prof. Seema Saxena	HOD & Associate Professor- MBA	Member &
11.	Prof. Deepak Shetty M	HOD-BSH	Member W
12.	Mr. Raghavendra Shetty	Student CSE	Member Con
13.	Ms. Prathvi	Student MBA	Member Prehi

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#### **CIRCULAR**

Ref:-IQAC/Cir/2019-20/01

A meeting of IQAC is convened on 19/09/2019 at 11:00 AM at the Board Room, MITK to discuss the following agenda. The members are requested to attend the meeting.

#### MEETING AGENDA

- 1. Reconstitution of 1QAC.
- 2. Review of the Quality initiatives undertaken in the Even Semester of 2018-19
- 3. Advisory on adherence to the Institution Calendar of Events.
- 4. Discussion on improving Research and Quality of Publications
- 5. Organization of FDP in each department.

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1.	Dr. Kataiah G S	Principal	Chairman Will-
2.	Mr. Siddarth J Shetty	Management Representative	Member
3.	Dr. Chandra Rao Madane	Director Academics & HOD	Advisor
4.	Prof. Thimmappa D S	Assistant Professor-ME	Coordinator VP
5.	Dr. Abdul Kareem	Dean Research & Professor	Member
6.	Prof. Melwin D'souza	HOD & Assistant Professor- CSE	Member Muse
7.	Prof. Sathish S A	HOD & Associate Professor- ELE	Member
8.	Prof. Shashikala	HOD & Associate Professor- Civil	Member Shi
9.	Prof. Naveen B M	HOD & Associate Professor- ECE	Member
10.	Prof. Seema Saxena	HOD & Associate Professor- MBA	Member
11.	Prof. Deepak Shetty M	HOD-BSH	Member Member
12.	Mr. Raghavendra Shetty	Student CSE	Member Ror
13.	Ms. Prathvi	Student MBA	Member Drollwi

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Coordinator, IQAC MIT-Kundapura

Date: 17/09/2019

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# Minutes of the IQAC Meeting Scheduled on 19/09/2019

Venue: Board Room, MITK
Time: 11:00 AM

## 1. Reconstitution of IQAC:

The Principal Dr. Kataiah G S, proposed Mr. Thimmappa D. S to continue as a coordinator of IQAC for the current academic year. Prof. Thimmappa D. S, who was present in the meeting, agreed to continue as coordinator. The Committee approved the proposal and requested the Chairperson to issue a formal letter to Prof. Thimmappa D S for acceptance as the Convener of IQAC.

# 2. Review of the Quality initiatives undertaken in the Even Semester of 2018-19:

The Committee reviewed the quality initiatives undertaken by various departments as per the guidance of IQAC and appreciated the same. Many events were conducted in the Even Semester of 2018-19 to enhance the quality of the teaching-learning process at the Institute. The Committee informed the departments to conduct events like talks/ workshops/ seminars/ Certification Courses/ FDP's regularly, to address the curricular gaps, and to aid skill development amongst students and faculty in consultation with the IQAC.

# 3. Advisory on adherence to the Institution Calendar of Events:

The IQAC advised the departments to strictly adhere to the Institutions Calendar of Events which was reviewed and approved by the Academic Committee.

### 4. Discussion on improving Research and Quality of Publications:

As an effort towards promoting quality research and publication, the committee also informed the departments to apply for research grants from various funding agencies. The committee further informed the departments to work towards improving the quality of the publications and encourage students to publish review papers in reputed journals, preferably in Q1 or Q2 journals.

#### 5. Organization of FDP in each department:

To enhance the quality of faculty members, all departments are encouraged to conduct at least one Faculty Development Program (FDP) on a relevant topic. Through FDPs, faculty members can remain updated with the latest trends, advancements, and industry demands, empowering them to revise and update the curriculum accordingly, ensuring its relevance and applicability. Ultimately, the primary beneficiaries of faculty development initiatives are the students. By equipping faculty members with the necessary skills and knowledge, FDPs contribute to enhanced student engagement, improved learning outcomes, and overall academic success.

Principal

Anodlakatte institute of Technology

Moodlakatte, Kundapura - 576217

Udupi Dist, Karnataka

Coordinator, IQAC MIT-Kundapura Moodlakatte Institute of Technology
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List of members present

Sl. No	Name	Representation	Signature
1.	Dr. Kataiah G S	Principal	Miller
2.	Mr. Siddarth J Shetty	Management Representative	Leb
3.	Dr. Chandra Rao Madane	Director Academics & HOD	Querred one
4.	Prof. Thimmappa D S	Assistant Professor-ME	We -
5.	Dr. Abdul Kareem	Dean Research & Professor	
6.	Prof. Melwin D'souza	HOD & Assistant Professor- CSE	Burg
7.	Prof. Sathish S A	HOD & Associate Professor- ELE	***
8.	Prof. Shashikala	HOD & Associate Professor- Civil	Sixtus
9.	Prof. Naveen B M	HOD & Associate Professor- ECE	1
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12.	Mr. Raghavendra Shetty	Student CSE	Rom
13.	Ms. Prathvi	Student MBA	Dracks